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**TITLE:** Machine Operator  
**DEPARTMENT:** Production  
**LOCATION:** Kansas City, KS  
**REPORTS TO:** Production Foreman

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### POSITION DESCRIPTION (LEVEL 2)

The position of machinist is responsible for Forms component parts of product by operating fabricating equipment. The machinist determines uence of operations; prepares machine for production; regulates machining; produces parts; maintains specifications and stock inventory; resolves production problems; ensures operation of equipment. Individual should be detail oriented and understand that everything leaving our facility is a representation of the employees, company, and reputation. Some overtime work may be required.

- Quality: 99% accuracy.
- Quantity: 100% of standard.
- Attendance: Adheres to scheduling and attendance requirements.

### PHYSICAL REQUIREMENTS

- Ability to lift between 0 – 50 lbs.
- Up to 100% standing with occasional squatting and sitting.
- Hand functions of grasping, pinching with fingers, pushing and pulling with finger tips and hands, rotating fingers and hands, manipulation of machine controls, tools, and parts is required.
- Ability to identify parts and tools, observe operations of machine, visually inspect completed parts.

### COGNITIVE REQUIREMENTS

- Interpersonal and communication skills: Ability to follow directions, ability to cooperate, work and communicate with co-workers, supervisors, and/or outside contacts.
- Language skills: English.
- Reading/writing: Ability to read and write numbers, words and blueprints.

### FUNCTIONAL REQUIREMENTS

- **General:**
  - Set up and operation of lathe, mill and drill machines; set up, programming and operation of CNC machines.
- **Specific:**
  - Determines sequence of operations by studying blueprints, specifications and work orders.
  - Prepare machine for production by positioning and securing fixtures, stops, guides, and turntables.
  - Produce parts by locating and marking reference points on work piece with rule, compass, template, etc.; positioning or aligning work piece against stops and guides or with die.
  - Regulate machining by setting and adjusting controls.
  - Operate equipment, including drilling, reaming, tapping, broaching, grinding, drill sharpening and tool grinding and sharpening.
  - Maintain specifications by observing operations; detecting malfunctions; inspecting parts; adjusting controls.

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**Tools:** Operate miscellaneous hand tools, calipers, gauges, rules, templates, dies and any tools required to perform the job. Tools must be kept functional, in good working order and be calibrated at appropriate intervals

### **EXPERIENCE/KNOWLEDGE**

- High school diploma or GED required.
- Proficient at using manufacturing equipment controls and instrumentation to monitor progress and determine actions;
- Extensive knowledge of manufacturing methods and procedures;
- Demonstrated competency with the tools required for mechanical inspection (calipers, gauges, etc.);
- Strong working knowledge of quality and inspection requirements, manufacturing processes, and measurement techniques;
- Ability to set up, program, and run any given job on all machines in the plant.

### **PROGRESSIVE SKILL SET**

- Level 1
  - To be proficient at or able to quickly learn Drilling, Reaming, Tapping, Broaching, Off-Hand Grinding, Sharpening, Low Tolerance (+/- .005") Lathe and Mill work. Ability to comprehend basic set up techniques in order to perform these duties. Ability to learn the set up and operation of lower priority jobs such as milling key ways and machining of stubs. Proficient at or ability to learn the proper use of precision measuring instruments and hand tools. Must be able to perform these duties with a 99% accuracy rate and a 99% efficiency rate of standard.
- Level 2
  - High tolerance (+/- .0005") Lathe and Mill work level 1 experience. Ability to set up and run any given job on one's own ability, responsibilities will include the ability to do precision bearing and sleeve work, finish rotors, cylinders and end plates. Must be able to perform these duties with a 99% accuracy rate and a 99% efficiency rate of standard.

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