



TITLE: Assembler
DEPARTMENT: Production
LOCATION: Kansas City, KS
REPORTS TO: Production Foreman

POSITION DESCRIPTION

The position of assembler is responsible for assembling produced parts into a final component. The assembler is responsible to insure that the product meets the customers' requirements and production schedule, assembles produced component parts into a complete and operational product in a timely manner. Individual should be detail oriented and understand that everything leaving our facility is a representation of the employees, company, and reputation. Some overtime work may be required.

PHYSICAL REQUIREMENTS

- Ability to lift between 0 – 50 lbs.
- Up to 100% standing with occasional squatting and sitting.
- Hand functions of grasping, holding and carrying, rotating fingers and wrists is required.
- Ability to identify and distinguish colors, read words, numbers and blueprints.

COGNITIVE REQUIREMENTS

- Interpersonal and communication skills: Ability to follow directions, ability to cooperate, work and communicate with co-workers, supervisors, and/or outside contacts.
- Language skills: English.
- Reading/writing: Ability to read and write numbers, words and read blueprints.

FUNCTIONAL REQUIREMENTS

- General: Assembles component parts into completed product.
- Specific:
 - Read and understand work orders and stock production needs.
 - Review and prioritize work orders and stock production needs to ensure that products will be completed in a timely manner.
 - Identify and obtain required component parts for each work order or stock production assembly.
 - Inspect parts before and after assembly.
 - Use various hand power tools to efficiently assemble produced component parts into final product.

EXPERIENCE/KNOWLEDGE

- Mechanical or machine shop experience is a plus but not required. Will train the right candidate.
- High school diploma or GED required.

THE PEOPLE, PARTS AND SYSTEMS THAT KEEP THE LINE MOVING.
